



Morwenstow Parish Council

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Minutes of the Monthly Parish Council Meeting, held at 7:30pm on Wednesday 16th October 2024 at the Community Centre.

1.	Attended by: Cllrs. J Hobbs (Chair), J Phipps, K Boundy, N Steer, K Jones, C Myers, R Savage, G Worden, J Payne, S. Tilbey and the Clerk – S Rosser.
2.	No apologies for absence were received.
3.	Public Participation: No members of the public were present.
4.	Disclosures: No members had disclosures to make.
5.	Dispensations: None were required.
6.	The previously circulated minutes of the Monthly Parish Council meeting held on 18 th September 2024 were approved and signed by the Chairman.
7.	Matters arising from the minutes and updates – for information only. <ul style="list-style-type: none"> • <i>An amendment is required to the Emergency Plan for a contact detail – this is in hand.</i> • <i>Update from Holsworthy Rural Transport – there are now 7 registered users in the Parish. Weekly trips are available to all.</i>
8.	To receive a report from our Cornwall Councillor: Shorne Tilbey. <u>Local news:</u> Ongoing incidences of potential planning breach are being investigated at Chapel Levels. Hackmarsh Bridge – there isn't money in the budget to replace this at present, there are also other factors. A site visit is requested between Cllrs Hobbs & Boundy – to be arranged. Have put Woodford forward for some defibrillator funding that is available via Cornwall Council. <u>Wider area news:</u> Kilkhampton A39 calming scheme has been approved by the Parish Council. This is now awaiting funding for formal consultation with Cornwall Council. There have been speeding issues on Stibb levels through to Stratton. SACRA are working closely with schools. The Churches are outreaching to the schools as there is a lack of qualified RE teachers. Adult Heath & Social Care and Overview Scrutiny committee have started to introduce Artificial Intelligence with phone calls, this does involve sharing of health records and isn't felt to be a great step at present.
9.	Parish Maintenance and Matters for discussion: <ol style="list-style-type: none"> a) Parish maintenance & hedges; update for Hackmarsh bridge as mentioned above: very low on maintenance list – talking with client. New road signs have been installed at Stursdon and thought to be a new 'Welcome to Cornwall' sign on the border. b) To note completed tree log; the tree log was checked and signed by the Clerk, no new issues to note. Some of the trees identified as needing work to have now been removed as part of the H&WB project (0546 & 0547). c) To note completed playpark log; & remedial work – the playpark log was checked and signed by the Clerk, no new issues. Mr Colin Phipps has kindly agreed to do the work to the roof of the shelter – he is liaising with Cllr. Savage. d) To note completed overall grounds log; the log was checked and signed by the Clerk, slight play on a fence. e) To note completed outdoor fitness equipment log; more check sheets required by Cllr. Payne – no issues to note. A visit had been requested with Fresh Air Fitness; photos were sent of paint issues. An appt was awaited. Further correspondence indicated that the paint not be covered. Clerk to ascertain current state of play, as still issue with dampener on one piece of equipment. f) 'Hawker Country' sign; meeting taking place on Thursday 17th October with Alan Rowland, Cllr Hobbs & the Clerk.

Signed: _____

10.	<p>Health & Well Being Project Update: Project in progress.</p> <ul style="list-style-type: none"> • Pump track going well – main construction due to finish at the end of this week. Tarmac anticipated in November. • MUGA spoil cut and filled. Issues with stability of ground. A retaining wall is required – extra expense of £ 8730 + VAT -£475 already have towards it. This is unavoidable. The contractor has agreed to delay invoicing of this to help the cash flow. <i>The cost was proposed by Cllr. Tilbey and seconded by Cllr. Myers to be agreed.</i> Clerk to let the contractor know. • CLUP selected our project to be a video case study. Three steering group members were interviewed last week as part of this process. There is also a photographic case study going live on the CLUP website soon. • The CLUP co-ordinator James Thomas is visiting site next Wednesday to see how progress is going. • Applying to the Woodland Trust for a free tree pack as part of the project - trees will arrive in March. • Two steering group members are pricing up ancillary items such as net/goals and storage with a view to making a further funding application. • Insurance costs are still awaited from Zurich, following confirmation of the number of jumps etc on the pump track. <p>It was noted additionally to the update that when it comes to tarmacking the car park further, great caution should be given to the water run-off. Suggestion also made to base the number of users for insurance purposes on the Parish population.</p>
11.	<p>Morwenstow Parish Council website going forwards inc. discussion on moving to a gov.uk address. <i>The Clerk is attending a one hour briefing gov.uk addresses, next Thursday 24th October. There is a drive to move everyone over to gov.uk addresses to show legitimacy and improve cyber security. More info and costs will be brought back to the November meeting, there is currently £100 available to help with this.</i> <i>The Clerk would like to change website providers to a more user-friendly platform. Whilst there will be a cost with transferring the existing data – the ongoing costs will be lower than the current supply. Having spoken with the current supplier TEEC they have increased their cost by £3 per month. They have also said that we have 10 email addresses that are currently unused. Resolved for Clerk to sort the website supply in its current domain name format at this point.</i></p>
	<p>Review of Policies:</p> <ul style="list-style-type: none"> • Grants Policy – update of address for the Clerk – no other changes. To be emailed to usual groups. • Pre-app protocol – no changes proposed. • Safeguarding Policy – Clerk has checked that the phone numbers are still correct. The Council may wish to revisit this policy sooner than the one-year revision date, with the attendance of the Safeguarding course on 23rd October. • Transparency code. <i>This can't be changed – it is set by CALC. MPC don't actually fall under this now; but there is no medium size council code as such, only a large council code – we are following this as best practice.</i>
12.	<p>Training available: Number of opportunities within the Training Bulletin – available to all Councillors – see Calendar.</p> <ul style="list-style-type: none"> • Safeguarding Training – Wednesday 23rd October at 7pm – being attended by 6 Cllrs. and the Clerk. • Handling Online Abuse and Intimidation for Councillors taking place on Thursday 31 October at 2.00pm - Teams. • Cornwall Council Budget update briefing - Thursday 7th November at 10am – Teams limited to 2 per council. • Thursday 7 November 2024, 4.00-6.00 pm for our Planning Policy – Teams. <p><i>No other training taken up at this point.</i></p>
13.	<p>Correspondence:</p> <ul style="list-style-type: none"> * Cornwall Council: CAP meeting details/previous minutes & agendas; Town & Parish Council Newsletter x2; Streetworks, Planning Enforcement officer, Oliver Jones, CAP Action notes & slides – notification of street light switch off- midnight til 5am by the end of October - this is to be advertised on facebook and the website/hamlets. * Cornwall ALC: Training opportunities; news round up; * NALC – Events; Newsletters; CEO Bulletin; job listings – new website – you can all create your own log ins and find info * Bruno Peek – VE Day celebrations * Fresh Air Fitness * Spanglefish re website costing * Newsletters and updates from Information Commissioners Office; HMRC; Rural Service Network; South West Coast Path; Volunteer Cornwall, Clean Cornwall, NHS Cornwall & IoS, Cornwall

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	<p>National Landscape * Parishioner email re PA24/04836 * Zurich: details for new assets to the community for insurance.</p>																		
14.	<p>Finances:</p> <ul style="list-style-type: none"> To confirm accounts spreadsheet with bank statements and agree payments due. Review of the budget – the budget was checked. All as expected. Letter to NatWest to move funds from Reserve account to Current account. A request has been made to transfer £10,000.00 to the current account to fund the current ongoing H & WB Project. <table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="text-align: right;">Bank reconciliation at 30th September 2024</td> </tr> <tr> <td style="width: 80%;">Balance as at 31/08/2024</td> <td style="text-align: right;">- £124,593.91</td> </tr> <tr> <td>Plus income: CC Precept/HMRC VAT/Wayleave</td> <td style="text-align: right;">- £ 22,624.73</td> </tr> <tr> <td>Less expenditure</td> <td style="text-align: right;">- £ 74,361.29</td> </tr> <tr> <td>Balance as at 30/09/2024</td> <td style="text-align: right;">- £ 72,857.35</td> </tr> <tr> <td>Bank statement as at 30/09/2024</td> <td style="text-align: right;">- £ 72,857.35</td> </tr> <tr> <td>Less outstanding payments</td> <td style="text-align: right;">- £ 4,813.25</td> </tr> <tr> <td>Business reserve balance as at 30/09/2024</td> <td style="text-align: right;">- £ 10,298.45</td> </tr> <tr> <td style="text-align: right;"><i>Total funds held as at 30/09/2024</i></td> <td style="text-align: right;"><i>- £ 78,342.55</i></td> </tr> </table>	Bank reconciliation at 30th September 2024		Balance as at 31/08/2024	- £124,593.91	Plus income: CC Precept/HMRC VAT/Wayleave	- £ 22,624.73	Less expenditure	- £ 74,361.29	Balance as at 30/09/2024	- £ 72,857.35	Bank statement as at 30/09/2024	- £ 72,857.35	Less outstanding payments	- £ 4,813.25	Business reserve balance as at 30/09/2024	- £ 10,298.45	<i>Total funds held as at 30/09/2024</i>	<i>- £ 78,342.55</i>
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15.	<p>Planning:</p> <p>Planning Partnership: Update from Cllr. Worden <i>if available</i>. No news at present but should be for November.</p> <p><i>Applications received for consultation by members to agree a consultee response to be submitted to Cornwall Council: No planning applications were received or consulted on.</i></p> <p><u>Other updates:</u></p> <p>The ‘Gladwish’ triple parcel of land has been reported. The Enforcement officer will be investigating this along with another parcel. A map of all title deed numbers has been provided for future use. All breaches must be reported individually. A request for a site visit as a whole was declined as this is a ‘reactive’ service.</p> <p>Following conversation with personnel at Eastcott Cross, the Council have been advised that two retrospective applications will be forthcoming.</p> <p>For information only:</p> <ul style="list-style-type: none"> Awaiting decision: <p>PA24/04836 Change of use to retirement livery, equestrian use, proposed field shelter, rural/equestrian worker's dwelling, formation of new parking area and associated works Land North West of Valley View Morwenstow Bude Cornwall. PA24/01102/PREAPP Pre application advice for dwelling Hillcrest Woodville Road Woodford Bude Cornwall EX23 9JF.</p> <ul style="list-style-type: none"> Cornwall Council Decision Approved/Withdrawn/Refused: None Pre-Application Advice given: None 																		
16.	<p>Date of next monthly meeting – Wednesday 20th November 2024 <i>unless a planning meeting is required before that.</i></p>																		

With no further business – the Chairman closed the meeting at: 8:40pm.

Signed: _____